

## Ultratax Services LLC

110 S A St Ste C, Oxnard, CA 93030

### Retail Business Income & Expenses

Name of Business:

Tax Id #

Address :

Phone Number:

Tax Year Ending:

Income	
Retail Income	
Returns (-)	
Other Income	
<b>Total Income</b>	

**Income:**

Total revenue received by the business for services rendered and for product sales. Include all 1099 income for services performed.

Expenses	
<b>Advertising</b>	
<b>Commissions &amp; Fees</b>	
Bank Fees	
Credit Card Processing Fees	
<b>Contract labor</b>	
<b>Employee Benefit Program</b>	
<b>Insurance (other than health)</b>	
Liability Insurance	
Workers Comp	
Other Insurance	
<b>Interest Expense</b>	
Mortgage Interest	
Other Interest	
<b>Legal &amp; Professional Services</b>	
Attorney/Legal Fees	
Bookkeeping Fees	
Payroll Processing Fees	
<b>Office Expenses</b>	
Postage	
<b>Supplies</b>	
<b>Pension &amp; Profit-sharing plans</b>	
<b>Rent or Lease</b>	
Equipment Rental	
Storage Rental	
Property Rental	
Other Rental Expenses	
<b>Repairs &amp; Maintenance</b>	
<b>Taxes &amp; Licenses</b>	
City Licenses	
Permits	
Local Property Taxes	
Payroll Taxes	
Other	

**Expenses:**

All necessary expenses for producing income.

\*Do not include personal expenses.

<b>Travel &amp; Meals</b>		*Only include travel and meal expenses needed to conduct your business.	
Meals			
Travel			
Hotel			
		<b>INVENTORY</b>	
<b>Utilities</b>		Beginning Inventory	
Natural Gas		Purchases less Personal	
Electricity		Cost of labor	
Trash		Materials & Supplies	
Water		Other Costs	
Other		Ending Inventory	
<b>Wages / Payroll</b>			
<b>Other Expenses</b>			
Cellphone			
Telephone			
Janitorial Expenses			
Other Materials			
<b>Truck Expenses</b>			
Gasoline		*If more than one vehicle, please see automobile expenses worksheet.	
Parts			
Repairs & Maintenance			
Tires			
Towing		*Include below equipment purchased for the business with a lifespan of more than one year.	
Business Mileage			
Personal Mileage			
Date Placed in Service			

Purchased Equipment		
Description	Cost	Date of Purchase

Under penalty of perjury, I declare to the best of my knowledge and belief, this statement of income and expenses is true, correct and complete.

Signature: \_\_\_\_\_